

# Annual Report

2017–2018



Fernlea  
Caring Flexible Respite





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Our Supporters



# President's Report

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This year was particularly significant for Fernlea Community Care Inc, as the Board and Chief Executive Officer undertook a strategic planning process, with a focus on enhancing our capacity and capability to sustainably grow the organisation in response to unmet community needs.

The Board sought feedback to identify what our key future strategic direction and focus should be, and through that process, identified four strategic goals for 2018-21:

- Building Fernlea's capacity, reputation and credibility
- Maintain and diversify Fernlea's income streams
- Develop and expand Fernlea's services
- Improve Fernlea's visibility through marketing, promotion, and advocacy

The 2018-21 Strategic Plan will guide us to embrace available technologies, systems and practices that drive efficient operations and improve our guest and customer experience. In addition, it will guide us to enhance existing income streams and to explore alternative revenue streams to support the range of services we provide and to grow our geographic footprint. The three-year Strategic Plan includes initiatives that focus on investing in our staff and volunteers, so that we have the right skills and personnel to meet guests' and customers' needs. In addition, the Strategic Plan drives investment in research to open up the conversation about death and dying, and strengthen Fernlea's infrastructure so the business can work differently to be an effective, responsive community care service provider, while maintaining the focus on achieving a strong financial outcome needed to deliver the future.

As you will see in this Annual Report, a key outcome of the strategic planning process was the development of a new mission, vision and purpose - simplified statements that help people to better understand who we are, what we do and what we strive for in the work we do.

Fernlea already has a well-established history of providing end-of-life care, and enabling people to stay independent in their own homes for as long as possible. We applied for and were successful in being awarded a Victorian State Government grant of \$365,840 over three years. This funding means we will be able to extend the tailored support we already provide, and that we know from our experience, is needed. The end-of-life experience is a difficult time for all concerned, and with this funding, Fernlea can extend its capacity to support and ease this journey through education, resources, information and additional practical and emotional support.

A Special General Meeting was held on 27th July 2018 that changed the name of the Association from Fernlea to Fernlea Community Care. The preferred name Fernlea was already registered and not available. The new name Fernlea Community Care better reflects the purpose of the Association.

The Board of Directors would like to express its deep appreciation and thanks to Sue McIvor, our Chief

Executive Officer who has contributed significantly to the growing excellent reputation and services that Fernlea Community Care has established in the region. Sue's leadership, passion, innovation and enthusiasm are respected and infectious.

The Board of Directors recognise and acknowledge that our employees are the keystone to our services, and we are keen to build a supportive environment in which people can deliver exemplary services.

The Board of Directors would also like to express its gratitude to our volunteers for their significant support. Fernlea values the ongoing partnership with its 60+ volunteers who work with us in so many different roles, and who bring a great range of skills and experience to our work, particularly in service delivery. A large part of Fernlea's ongoing success is due to the work of its volunteers.

Throughout the year the Board Directors voluntarily give their time and knowledge to provide strong governance that helps to ensure Fernlea Community Care remains an active and meaningful community organisation. The focus of the Board this year has been on improving its governance of the business, given the expansion of services and increased commercial activities. The establishment

of two additional Board Sub-Committees, Risk and Remuneration, complement the existing Finance Sub-Committee and place greater focus on key governance areas. The financial health of Fernlea remains strong, with a significant improved bottom line. I want to thank every member of the Fernlea Community Care Board, a great mix of incredibly talented people, who will collectively continue to navigate Fernlea through future challenges associated with a new health service paradigm. My fellow board members are Vice President & Chair Remuneration Sub-Committee – Rob Wall; Treasurer & Chair Finance Sub-Committee – Roger Lord; Secretary – Kelly Alford and Christine Weller; Chair Risk Sub-Committee – Graeme Legge; and Ordinary Board members – Catherine Maguire, Bethany Newman and Lara Bandarian.

It is a privilege and honour for the Board of Directors to be part of Fernlea's re-vitalisation that has seen a year of significant achievement and innovation for Fernlea Community Care as outlined in the Chief Executive Officer's Report.

**Barry Thomson**  
**President**

# CEO's Report

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It is always an interesting process to put together the annual report. It can be so easy to get caught up in the detail of day-to-day operations, that you can lose sight of what has been achieved. Writing this report has allowed me to take time out to reflect, and as is often the case, last year was made up of a series of successes and challenges.

It marked significant progress towards Fernlea's strategic objectives, but it was also a year in which some difficult decisions needed to be made.

The restructure we had started the year before began to take shape. Moving admin staff from the house, creating a senior Nurse Manager role, and taking on an Activities Coordinator all resulted in better outcomes for our day respite guests. As well as this, we developed a continuing education program so that our PCAs and nurses now receive ongoing education every six months. While our clinical staff all have nationally-recognised qualifications, it is important that they keep growing their skills, which in turn helps to maintain the high quality of our clinical care services. These sessions also provide the chance for our staff, many of who work remotely in our in-home business, to come together for peer support.

The new marketing role created the year before, enabled us to increase the marketing of our services, and to improve communication. As you will read in this report, we reviewed and updated our branding, we reinstated our newsletter 'The Frond', we held a series of open days throughout the year at the house and shop, and we significantly increased our presence on social media and across the community.

This was also the year we started implementing the next phase of the restructure. Largely focused on our volunteer program, it was aimed at using

our limited resources as efficiently as we can, and tightening our volunteering processes in an environment of increasing liability. We moved away from volunteers being managed centrally, to being supervised by the manager of the area they work in. We reviewed all volunteer processes, and began developing a module-based training program that will provide tailored and comprehensive training for their chosen area of work. Over the next few months, these modules will be put onto the new volunteer portal at the back-end of our updated website, so that volunteers can have remote access to a range of resources. We continued to celebrate the contribution our volunteers make, with an outing to Mt Delancy and our annual volunteer Christmas lunch to celebrate International Volunteer Day. We also developed a more formal award system, which recognises one, five and 10 years of volunteer service to Fernlea.

The op shop grew significantly, not only in financial terms with just over 30% increase in income over last year, but also through a growing presence in the local community. From the very beginning the shop was always intended to be more than just a shop, and this year we established a community garden that will supply produce for the house and our 'Food is Free' cupboard. We developed new links with the community through local makers and producers; we had a presence at events like the PAVE festival

and local market; we supported community groups like U3A by hosting their garage sale; and in turn, we received support from local organisations and businesses. A grant from Emerald & Districts Rotary enabled us to purchase a water tank for the new garden. Key Permaculture laid the slab and installed the water tank for free. Stockland gave us a grant to purchase plants and supplies for the garden, and Bunnings staff laid a brick path around the shop. The op shop also became the local Visitor Centre for the Eastern Dandenong Ranges, meaning more people now visit us.

Fernlea In-Home Care grew by just over 10%, due largely to increased marketing and the investment of resources. We have noticed that a majority of our

clients come to us from Fernlea House, once they become too ill to go to day respite. Not only is it a good thing that we are able to provide that different level of service for them locally, it is a positive endorsement of our model of care that clients want to keep using Fernlea's services.

Fundraising remained an important activity, not only because it brings in additional income but also because it helps to raise the profile of the organisation and the work we do. We held our major fundraiser, a quiz night, in July 2017. Despite a last-minute setback when a storm caused a tree to fall on our original venue, our fabulous volunteers and staff swung into action to find an alternate location with only a few hours' notice, and did it all so smoothly



that no one who attended that night would have been able to tell. We also did our Bunnings sausage sizzles during the year, which have now become an annual fixture, and a great way to get in front of an audience we wouldn't normally get to meet.

We received state government funding for the first time, under the Department of Human Services and Health's 'End-of Life Ancillary Grant'. A grant of \$365,000 over the next three years will enable us to build a continuum of services in our local community for people with a palliative illness, and importantly, to add support services for carers.

In closing, I would like to thank all the people who have supported Fernlea throughout the year because

we couldn't possibly do what we do alone. A huge thank you to our volunteers – from those of you who have been with us for many years, to those who have just joined us – thank you for choosing to be a part of Fernlea.

Also, a big thank you to all the staff. Not only for the support they give me, but also for creating such a positive impression of Fernlea.

Finally, to the Board, and especially Barry Thomson, for their support, and for trusting me that the vision would work.

**Sue McIvor**  
**Chief Executive Officer**



Gardening with Fernlea guests



Playing giant Kerplunk

# Board Sub-Committee Reports

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The Board has set up a number of sub-committees to assist it in its work, each of which operates within a documented Terms of Reference. These sub-committees are delegated to investigate and analyse more complex or specialised issues within their areas of jurisdiction, and are a way of using Directors' time more efficiently.

Sub-committees make recommendations for action to the full Board, which retains collective responsibility for decision making.

## Finance Sub-Committee

The overall purpose of the Finance Committee is to support the Board to fulfil its obligations to oversee financial performance. However, as a full set of finance reports is provided to and discussed by the full Board at each of its' monthly meetings, the main set of work undertaken by this Sub-Committee during the year was in relation to the development of the draft annual budget, prior to approval by the full Board.

A comprehensive Treasurer's Report is included in this Annual Report.

**Sue McIvor, CEO**

## Remuneration Sub-Committee

The Remuneration Sub-Committee comprises Board members Rob Wall, Kellie Alford and Christine Weller, and is responsible for reviewing the CEO's remuneration and performance evaluation process.

In October 2017, the Board reviewed the CEO's remuneration and also undertook to conduct a further review in mid-2018 in relation to the following financial year (2018-19). The subsequent review considered a number of factors including:

- Organisational health
- Salary parity
- Remuneration data
- Productivity, efficiencies and growth
- Budget

At the Board meeting on 25 May 2018, on the recommendation of the Remuneration Sub-Committee, the Board approved an increase to the CEO's salary effective from 1 July 2018.

**Rob Wall, Chair**

## Risk Sub-Committee

The Risk Sub-Committee is comprised of three Directors (Kellie Alford, Bethany Newman and Graeme Legge) as well as the CEO. Meetings are held every two months. Its purpose is to make recommendations to the Board in relation to risk, and to assist the Board in its governance of the organisation’s risks.

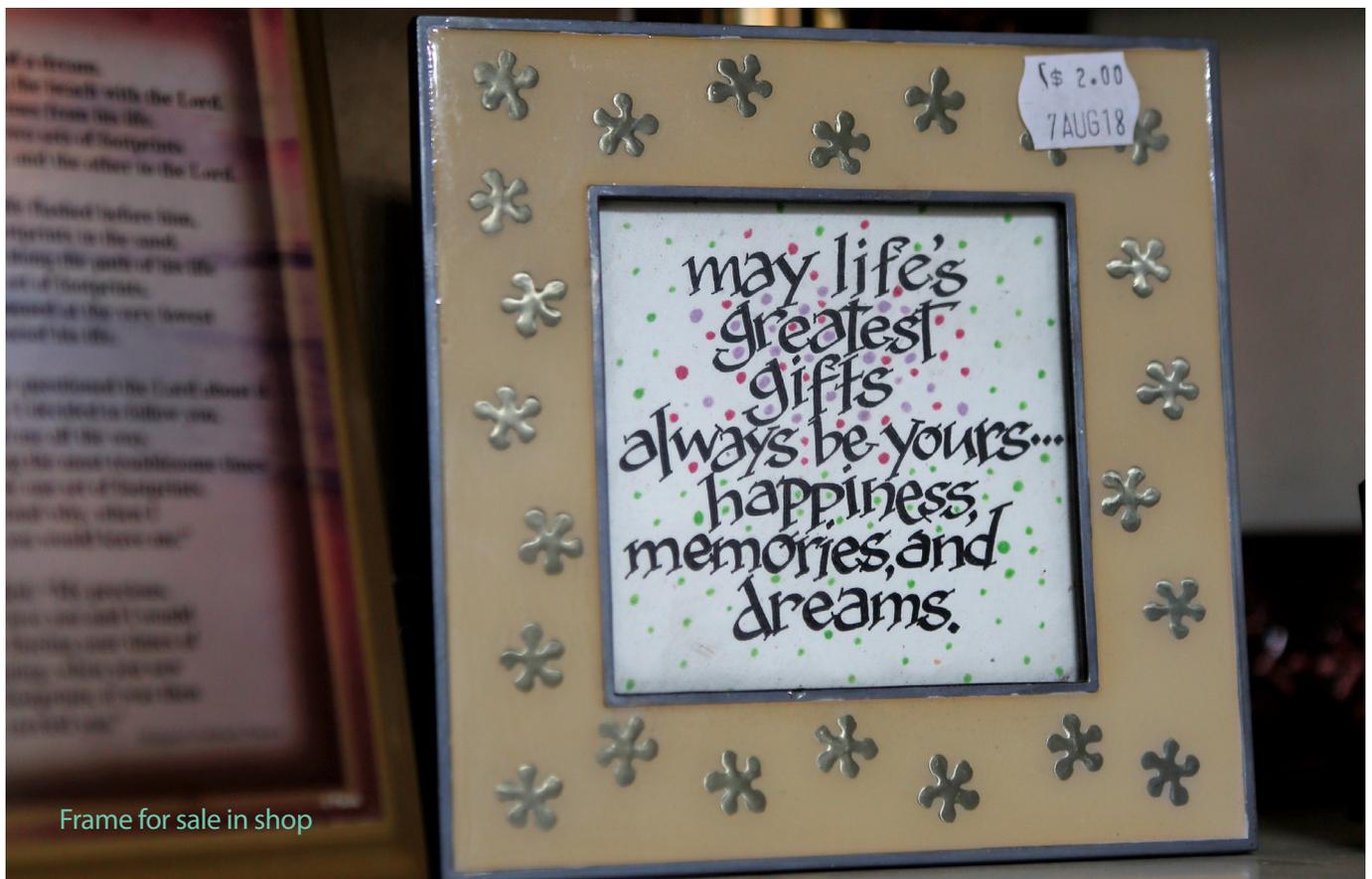
Risks cover a range of areas - some are external (such as funding); others relate to internal practices. while others are related to compliance and legal requirements.

Since its inception this year, the Sub-Committee has critically examined the contents of Fernlea’s ‘Risk Register’, considered the risk analysis rating against each risk, and reviewed the classification of each of the impacts respectively designated. As a

consequence, the Sub-Committee recommended to the Board that a number of risk ratings be reduced, due to changes in circumstances or improved practices.

In the coming year, the Risk Sub-Committee is planning to review the Risk Management Policy, which is intended to make the policy more robust and better equip the organisation to define the priorities of its decisions and clearly confirm the allocation of responsibilities. Following advice from the Victorian Managed Insurance Authority (VMIA), the Sub-Committee will also review the structure of the Risk Register, with a view to identifying strategic versus operational risks, and making the document more user-friendly.

**Graeme Legge, Chair**



Frame for sale in shop

# A New Look For Fernlea

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One of the most visible changes made over the past year, and that you will notice throughout this report, was the development of a new visual identity for Fernlea.

Those of you who came along to the AGM last year would have seen the preview of the new logos, along with the rationale for the change.

One of the aims in reviewing our branding, including the logo, our website and marketing collateral, was to refresh and modernise our image and to simplify the language we use. For example, rather than using more corporate terms like 'mission' and 'vision', we now use plainer language: 'who we are', 'what we do', 'what we strive for'. Following feedback from a focus group of members, volunteers and staff, as well as some external stakeholders, we also wanted our logo to better represent the 'character' of the organisation and the work we do. We are part of an increasingly competitive sector, so we also need a logo that is appealing and stands out. At a focus group meeting, our founder Jan Lancaster told us the story of why the fern had been used originally, so we were also keen to retain a link to our past, and to include an element of the fern leaf in the new logo.

Reflecting on how our organisation has developed over the past couple of years, and how we plan to develop into the future, it was obvious that the work we do falls into three distinct areas. We wanted to maintain an 'umbrella' name for the legal entity, but it was felt that the name 'Fernlea House' was very much aligned to the respite part of our work. Those of you who came along to our 2017 AGM would remember that our initial choice for a new name was simply 'Fernlea Inc', but after being voted for by members,



it was found this name was then not available. After much deliberation, a name was chosen that it was felt reflected two very important elements that bind all our work - community and care - and so in July 2018, members voted at a Special General Meeting for the name 'Fernlea Community Care Inc'.

Under that name we have now developed three sub-brands that clearly differentiate each service area, yet create a link across all of them.

Fernlea House represents our original vision of grassroots respite care and support for carers. The work we do at the house in Emerald, and at our Berwick centre, remains our flagship work.

Fernlea Shop of Opportunities was established in late 2015, and has flourished to become an important and highly visible part of the local Emerald

community. While it is very much recognised as an integral part of Fernlea, it also deserves to be seen as a successful business in its own right. We believe we have captured these things in the logo - its clear relationship to Fernlea, but with its own identity and bright personality.

Fernlea Life Care has become Fernlea In-Home Care, and is an avenue for us to extend the reach of our work into the wider community. It offers a continuation of Fernlea services to people when they become too unwell to come to Fernlea House or when they need additional support to remain independent in their own home. As a commercial business, Fernlea In-Home Care competes alongside other providers, so it is vitally important that the business has a modern, appealing logo that stands out.





Guest artwork

# A Year in the Life of Fernlea



The garden is an important outlet for the guests and volunteers



Enjoying the newspaper being read



Some of our guests discover hidden talents



Complementary therapies like reiki and massage are important elements of Fernlea's model of care



Our chef creates fabulous food for our guests



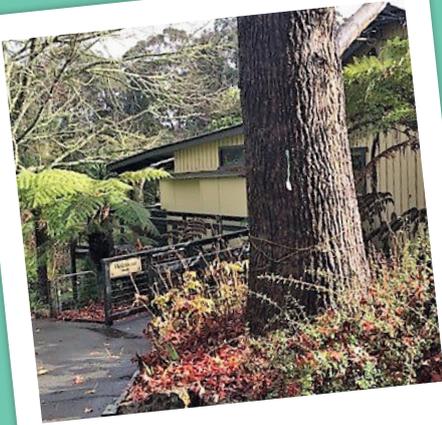
Guest artwork



We celebrate a lot of events throughout the year, including birthdays...



... and football finals



Before the new walkway at the house



During construction



The walkway completed



We introduced new technology to the shop



Ladies bargain hunting



We established a community garden at the shop



Trying on shoes in the op shop



Food is free – the Shop of Opportunities is more than just a shop



Our new water tank, courtesy of Emerald Rotary



Our shop manager, Catherine



Our new volunteer recognition certificates

Fernlea



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# Treasurer's Report

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I am pleased to present the audited financial statements of the Fernlea House for the period ended 30<sup>th</sup> June 2018.

This year resulted in a surplus of \$81,906 (last year \$33,819) but the year was by no means a typical one for Fernlea and I will try and give the main points.

## Income

Our income increased from \$738k to \$838k. All income items went up this year, except for two. Our major fundraiser did not fully match the success of "Christmas in July" and the always unpredictable donations dropped as well.

Guest fees increased by \$23,000, and Op Shop income by \$30,000. There were additional one-off grants totalling \$25,000, including \$12,000 for improvements at the House. There was also the reversal of an amount we thought we may have to pay back but it turns out we don't: \$35,000.

## Expenses

Our expenses increased by \$52,000. This was mainly in staff costs, along with other unusual cost of rent with the full year of operation of the administration office.

Staff costs last year were particularly low due to the gap between departure of some staff and their replacement. This year's costs were reduced by some other adjustments relating the last year and we are still under our budget in that area despite the jump from last year.

## Overall

We had expected to make a small surplus of \$5,000 this year, but due to improved revenue and cost savings we ended up being \$77,000 over this, outlined below.

## Balance Sheet

I would like to start with a quote from my report last year.

*'Because of all this, the assets of Fernlea went from \$20,000 to \$54,000. This is a big percentage increase but from a very low base. The good news is that we are showing a large amount of money as owing because this is technically the correct thing to do but we believe that we may never be called upon to pay it. Consideration will be given in 2018 to removing some of these amounts – subject to Auditors approval - which will make the organisation look much healthier.'*

We have been able to make these adjustments and the \$35,000 in grant increases have been included in the surplus, as we are more confident that we will not need to pay it out. As a result of this we are showing a much healthier financial position. There is a provision for staff personal leave, which may not be fully

needed and will be looked at next year with the aim of reducing it and making look healthier still.

We have just received three months of our grant but even without this we had \$160,000 in the bank with no real amounts owing except staff holiday provisions

## 2018-2019

As the organisation expands and settles into the improvements made last year, we expect to see a further surplus this year. We need to keep this up so that we can offer stable and ongoing services to our clients and to be an organisation that granting bodies find attractive.

The new three-year grant is a good example of this and will enable us to expand our services at no cost to us.

**Roger Lord**

**Treasurer – Fernlea House Inc.**

1 November 2018



Volunteers enjoying lunch at International Volunteers' Day

**FERNLEA HOUSE INC.  
A.B.N. 73 846 428 558**

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FOR THE YEAR ENDED  
30 JUNE 2018**

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**FERNLEA HOUSE INC.  
A.B.N. 73 846 428 558**

**COMMITTEE'S REPORT**

Your committee members submit the financial report of the Fernlea House Inc. for the financial year ended 30 June 2018.

**Committee Members**

The name of each member of the committee during the year and if different, at the date of the report;

Barry Thomson	President
Rob Wall	Vice President
Roger Lord	Treasurer
Kellie Alford (resigned as Secretary 20/11/17)	Secretary
Christine Weller (appointed Secretary 20/11/17; resigned as Secretary 6/12/17)	Committee Member
Bethany Newman (appointed 28 <sup>th</sup> July 2017)	Committee Member
Catherine Maguire (appointed 9 <sup>th</sup> August 2017)	Committee Member
Graeme Legge (appointed 20 <sup>th</sup> November 2017)	Committee Member
Lara Bandarian (appointed 27 <sup>th</sup> April 2018)	Committee Member

**Principal Activities**

The principal activities of the association during the financial year were:

to improve the quality of life for people with a life-limiting-illness and their carers and families and the provision of home-like community day care, visiting outreach services and psychosocial support

**Significant Changes**

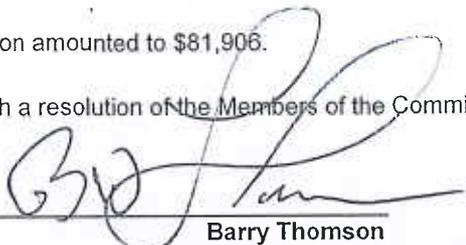
On 27 July 2018 the name of the organisation changed from Fernlea House Inc. to Fernlea Community Care Inc. This change was officially recognised by the Australian Charities and Not-for-profits Commission in August 2018.

**Operating Result**

The profit of the association amounted to \$81,906.

Signed in accordance with a resolution of the Members of the Committee.

Committee Member:



Barry Thomson

Committee Member:



Roger Lord

Dated this 26 day of October 2018

**FERNLEA HOUSE INC.**  
**A.B.N. 73 846 428 558**

**STATEMENT OF PROFIT OR LOSS AND OTHER COMPREHENSIVE INCOME**  
**FOR THE YEAR ENDED 30 JUNE 2018**

	Note	2018 \$	2017 \$
<b>Income</b>			
Revenue	1	837,687	738,237
<b>Expenditure</b>			
Advertising expenses		(3,261)	(3,858)
Administration expenses		(37,337)	(25,619)
Auditors' remuneration	2	(3,850)	(5,201)
Bad and doubtful debt expenses		666	(1,030)
Depreciation and amortisation expenses		(9,634)	(9,800)
Employee benefits expenses		(590,953)	(557,009)
Fundraising and donations		(3,627)	(7,717)
Guest expenses		(14,350)	(12,772)
Motor vehicle and travelling expenses		(11,905)	(12,310)
Occupancy expenses		(39,083)	(20,825)
Op-shop expenses		(37,099)	(44,900)
Volunteer expenses		(5,348)	(3,377)
<b>Total expenses</b>		<u>(755,781)</u>	<u>(704,418)</u>
<b>Profit for the year</b>	3	81,906	33,819
Other comprehensive income		-	-
<b>Total comprehensive income for the year</b>		<u>81,906</u>	<u>33,819</u>

The accompanying notes form part of these financial statements.

**FERNLEA HOUSE INC.**  
**A.B.N. 73 846 428 558**

**STATEMENT OF FINANCIAL POSITION**  
**AS AT 30 JUNE 2018**

	Note	2018 \$	2017 \$
<b>ASSETS</b>			
<b>CURRENT ASSETS</b>			
Cash and cash equivalents	4	503,747	205,202
Trade and other receivables	5	19,850	15,419
Other current assets	6	18,986	19,089
<b>TOTAL CURRENT ASSETS</b>		<u>542,583</u>	<u>239,710</u>
<b>NON-CURRENT ASSETS</b>			
Property, plant and equipment	7	48,825	41,563
<b>TOTAL NON-CURRENT ASSETS</b>		<u>48,825</u>	<u>41,563</u>
<b>TOTAL ASSETS</b>		<u>591,408</u>	<u>281,273</u>
<b>LIABILITIES</b>			
<b>CURRENT LIABILITIES</b>			
Trade and other payables	8	58,314	38,462
Provisions	9	57,989	112,526
Other current liabilities	10	339,458	76,544
<b>TOTAL CURRENT LIABILITIES</b>		<u>455,761</u>	<u>227,532</u>
<b>TOTAL LIABILITIES</b>		<u>455,761</u>	<u>227,532</u>
<b>NET ASSETS</b>		<u>135,647</u>	<u>53,741</u>
<b>EQUITY</b>			
Retained earnings	11	135,647	53,741
<b>TOTAL EQUITY</b>		<u>135,647</u>	<u>53,741</u>

The accompanying notes form part of these financial statements.

**FERNLEA HOUSE INC.**  
**A.B.N. 73 846 428 558**

**STATEMENT OF CHANGES IN EQUITY**  
**FOR THE YEAR ENDED 30 JUNE 2018**

	Note	Retained earnings \$	Total \$
<b>Balance at 1 July 2016</b>		19,922	19,922
Profit attributable to members		33,819	33,819
<b>Balance at 30 June 2017</b>		53,741	53,741
Profit attributable to members		81,906	81,906
<b>Balance at 30 June 2018</b>		135,647	135,647

The accompanying notes form part of these financial statements.

FERNLEA HOUSE INC.  
A.B.N. 73 846 428 558

STATEMENT OF CASH FLOWS  
FOR THE YEAR ENDED 30 JUNE 2018

	2018	2017
	\$	\$
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>		
Receipts from operations	830,156	729,975
Payments to suppliers and employees	(518,730)	(597,188)
Interest received	4,018	2,524
<b>Net cash provided by operating activities</b>	<b>12</b> 315,444	135,311
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>		
Payments for property, plant and equipment	(16,899)	(11,821)
<b>Net cash used in investing activities</b>	(16,899)	(11,821)
Net increase in cash held	298,545	123,490
Cash at beginning of financial year	205,202	81,712
<b>Cash at end of financial year</b>	<b>4</b> 503,747	205,202

The accompanying notes form part of these financial statements.

**FERNLEA HOUSE INC.**  
**A.B.N. 73 846 428 558**

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 30 JUNE 2018**

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In the opinion of the Committee of Management, the Association is not a reporting entity since there are unlikely to exist users of the financial report who are not able to command the preparation of reports tailored so as to satisfy specifically all of their information needs. These special purpose financial statements have been prepared to meet the reporting requirements of the Act and the Australian Charities and Not-for-profits Commission Act 2012.

The financial statements have been prepared on an accruals basis and are based on historical costs modified, where applicable, by the measurement at fair value of selected non current assets, financial assets and financial liabilities.

### **Income Tax**

The association is exempt from income tax under Division 50 of the Income Tax Assessment Act 1997.

### **Cash and Cash Equivalents**

Cash and cash equivalents comprises cash on hand, demand deposits and short-term investments which are readily convertible to known amounts of cash and which are subject to an insignificant risk of change in value. Bank overdrafts also form part of cash equivalents for the purpose of the statement of cash flows and are presented within current liabilities on the statement of financial position.

### **Accounts Receivable and Other Receivables**

Accounts receivable are recognised initially at the transaction price (i.e. cost) and are subsequently measured at cost less provision for impairment. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

At the end of each reporting period, the carrying amount of accounts receivable and other receivables are reviewed to determine whether there is any objective evidence that the amounts are not recoverable. If so, an impairment loss is recognised immediately in statement of comprehensive income.

### **Plant and Equipment**

Plant and equipment is carried at cost less, where applicable, any accumulated depreciation.

### **Depreciation**

The depreciable amount of all plant and equipment is depreciated over the useful lives of the assets to the association commencing from the time the asset is held ready for use.

### **Financial Instruments**

Financial instruments are recognised initially using trade date accounting, i.e. on the date that association becomes party to the contractual provisions of the instrument.

On initial recognition, all financial instruments are measured at fair value plus transaction costs.

**FERNLEA HOUSE INC.**  
**A.B.N. 73 846 428 558**

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 30 JUNE 2018**

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**Loans and receivables**

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market. They arise principally through the provision of goods and services to customers but also incorporate other types of contractual monetary assets.

After initial recognition these are measured at amortised cost using the effective interest method, less provision for impairment. Any change in their value is recognised in profit or loss.

The association's trade and most other receivables fall into this category of financial instruments.

Significant receivables are considered for impairment on an individual asset basis when they are past due at the reporting date or when objective evidence is received that a specific counterparty will default.

The amount of the impairment is the difference between the net carrying amount and the present value of the future expected cash flows associated with the impaired receivable.

In some circumstances, the association renegotiates repayment terms with customers which may lead to changes in the timing of the payments, the association does not necessarily consider the balance to be impaired, however assessment is made on a case-by-case basis.

**Financial liabilities**

Financial liabilities are classified as either financial liabilities 'at fair value through profit or loss' or other financial liabilities depending on the purpose for which the liability was acquired.

The association's financial liabilities include borrowings, trade and other payables (including finance lease liabilities), which are measured at amortised cost using the effective interest rate method. Subsequent recoveries of amounts previously written off are credited against other expenses in profit or loss.

**Impairment of Non-Financial Assets**

At the end of each reporting period the association determines whether there is an evidence of an impairment indicator for non-financial assets.

Where this indicator exists and regardless for goodwill, indefinite life intangible assets and intangible assets not yet available for use, the recoverable amount of the asset is estimated.

Where assets do not operate independently of other assets, the recoverable amount of the relevant cash-generating unit (CGU) is estimated.

The recoverable amount of an asset or CGU is the higher of the fair value less costs of disposal and the value in use. Value in use is the present value of the future cash flows expected to be derived from an asset or cash-generating unit.

Where the recoverable amount is less than the carrying amount, an impairment loss is recognised in profit or loss.

Reversal indicators are considered in subsequent periods for all assets which have suffered an impairment loss, except for goodwill.

**FERNLEA HOUSE INC.**  
**A.B.N. 73 846 428 558**

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 30 JUNE 2018**

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**Accounts Payable and Other Payables**

Accounts payable and other payables represent the liabilities at the end of the reporting period for goods and services received by the association that remain unpaid.

Accounts payable are recognised at their transaction price. Accounts payable are obligations on the basis of normal credit terms.

**Employee Benefits**

Provision is made for the association's liability for employee benefits arising from services rendered by employees at the end of the reporting period. Employee benefits that are expected to be settled within one year have been measured at the amounts expected to be paid when the liability is settled.

Employee benefits payable later than one year have been measured at the present value of the estimated future cash outflows to be made for those benefits. In determining the liability, consideration is given to employee wage increases and the probability that the employee may satisfy vesting requirements. Those cashflows are discounted using market yields on national government bonds with terms to maturity that match the expected timing of cashflows.

**Provisions**

Provisions are recognised when the association has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured at the present value of management's best estimate of the outflow required to settle the obligation at the end of the reporting year. The discount rate used is a pre tax rate that reflects current market assessments of the time value of money and the risks specific to the liability. The increase in the provision due to the unwinding of the discount is taken to finance costs in the statement of other comprehensive income.

**Goods and Services Tax (GST)**

Revenue, expenses and assets are recognised net of the amount of goods and services tax (GST), except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST.

Cash flows in the statement of cash flows are included on a gross basis and the GST component of cash flows arising from investing or financing activities which is recoverable from, or payable to, the taxation authority is classified as operating cash flows.

**Revenue and Other Income**

Revenue is recognised when the amount of the revenue can be measured reliably, it is probable that economic benefits associated with the transaction will flow to the association and specific criteria relating to the type of revenue as noted below, has been satisfied.

Revenue is measured at the fair value of the consideration received or receivable and is presented net of returns, discounts and rebates.

**FERNLEA HOUSE INC.**  
**A.B.N. 73 846 428 558**

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 30 JUNE 2018**

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**Rental income**

Investment property revenue is recognised on a straight-line basis over the period of the lease term so as to reflect a constant periodic rate of return on the net investment.

**Interest revenue**

Interest revenue is recognised using the effective interest rate method.

**Rendering of services**

Revenue in relation to rendering of services is recognised depending on whether the outcome of the services can be estimated reliably. If the outcome can be estimated reliably then the stage of completion of the services is used to determine the appropriate level of revenue to be recognised in the period. If the outcome cannot be reliably estimated then revenue is recognised to the extent of expenses recognised that are recoverable.

**Subscriptions**

Revenue from the provision of membership subscriptions is recognised on a straight line basis over the financial year.

**Grant Revenue**

Non-reciprocal grant revenue is recognised in profit or loss when the entity obtains control of the grant and it is probable that the economic benefits gained from the grant will flow to the entity and the amount of the grant can be measured reliably.

If conditions are attached to the grant which must be satisfied before it is eligible to receive the contribution, the recognition of the grant as revenue will be deferred until those conditions are satisfied.

When grant revenue is received whereby the entity incurs an obligation to deliver economic value directly back to the contributor, this is considered a reciprocal transaction and the grant revenue is recognised in the statement of financial position as a liability until the service has been delivered to the contributor, otherwise the grant is recognised as income on receipt.

**Other income**

Other income is recognised on an accruals basis when the association is entitled to it.

**FERNLEA HOUSE INC.**  
**A.B.N. 73 846 428 558**

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 30 JUNE 2018**

	<b>2018</b>	<b>2017</b>
	<b>\$</b>	<b>\$</b>
<b>1 Revenue and Other Income</b>		
<b>Revenue</b>		
<b>Sales revenue:</b>		
Rendering of services	293,109	247,168
<b>Other revenue:</b>		
Interest received	4,018	2,524
Government Subsidies	540,560	484,735
Other revenue	-	3,810
	<u>544,578</u>	<u>491,069</u>
<b>Total revenue</b>	<u>837,687</u>	<u>738,237</u>
<b>2 Auditor's Remuneration</b>		
Audit of Accounts	<u>3,850</u>	<u>5,201</u>
<b>3 Profit for the year</b>		
The result for the year was derived after charging / (crediting) the following items:		
Profit before income tax from continuing operations includes the following specific expenses:		
<b>Expenses</b>		
Depreciation of property, plant and equipment	9,634	9,800
Bad Debts Written Off	234	130
Doubtful Debts Provision	<u>(900)</u>	<u>900</u>
<b>Total bad and doubtful debts</b>	<u>(666)</u>	<u>1,030</u>
Holiday Pay Provision	7,631	9,114
Long Service Leave Provision	(7,749)	5,925
Sick & Personal Leave Provision	(5,419)	-
Staffing Costs Provision	20,710	52,309
Wages Provision	<u>(20,653)</u>	<u>2,324</u>
	<u>(5,480)</u>	<u>69,672</u>

**FERNLEA HOUSE INC.**  
**A.B.N. 73 846 428 558**

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 30 JUNE 2018**

	2018	2017
	\$	\$
<b>4 Cash and Cash Equivalents</b>		
Op Shop Cash Register Float	100	100
Petty Cash	83	105
Fundraising Float	-	130
Business Saver Account	10,031	37,587
Load & Go Op Shop Account	321	188
Sandhurst Trustees Mortgage Fund	493,212	167,092
	<u>503,747</u>	<u>205,202</u>
<b>Reconciliation of cash</b>		
Cash and Cash equivalents reported in the statement of cash flows are reconciled to the equivalent items in the statement of financial position as follows:		
Cash on hand	183	335
Cash at bank	503,564	204,867
	<u>503,747</u>	<u>205,202</u>
<b>5 Trade and Other Receivables</b>		
<b>Current</b>		
Trade Debtors	19,850	16,319
Less: Provision for Doubtful Debts	-	(900)
	<u>19,850</u>	<u>15,419</u>
The carrying value of trade receivables is considered a reasonable approximation of fair value due to the short term nature of the balances.		
<b>6 Other Non-Financial Assets</b>		
<b>Current</b>		
Bond - Commercial Rentals	5,160	5,160
Breeze Toll Account	8	25
Load and Go Visa	995	474
Prepaid Expenses	1,190	1,797
Prepaid Rent	11,633	11,633
	<u>18,986</u>	<u>19,089</u>

**FERNLEA HOUSE INC.**  
**A.B.N. 73 846 428 558**

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 30 JUNE 2018**

	<b>2018</b>	<b>2017</b>
	<b>\$</b>	<b>\$</b>
<b>7 Property, Plant and Equipment</b>		
<b>Land and Buildings</b>		
Leasehold Improvements at Cost	185,443	170,001
Less: Accumulated Depreciation	<u>(166,856)</u>	<u>(164,018)</u>
	18,587	5,983
<b>Total Land and Buildings</b>	<u>18,587</u>	<u>5,983</u>
Plant & Equipment at Cost	23,435	22,382
Less: Accumulated Depreciation	<u>(17,848)</u>	<u>(16,894)</u>
	5,587	5,488
Motor Vehicles at Cost	36,303	36,303
Less: Accumulated Depreciation	<u>(30,551)</u>	<u>(29,302)</u>
	5,752	7,001
Furniture & Fixtures at Cost	43,819	42,362
Less: Accumulated Depreciation	<u>(33,510)</u>	<u>(31,391)</u>
	10,309	10,971
Office Equipment at Cost	56,014	54,584
Less: Accumulated Depreciation	<u>(47,424)</u>	<u>(44,947)</u>
	8,590	9,637
Property & Equipment	-	1,053
Info Tech Hardware at Cost	-	1,430
<b>Total Plant and Equipment</b>	<u>30,238</u>	<u>35,580</u>
<b>Total Property, Plant and Equipment</b>	<u>48,825</u>	<u>41,563</u>

**Movements in Carrying Amounts of Property, Plant and Equipment**

Movement in the carrying amounts for each class of property, plant and equipment between the beginning and the end of the current financial year.

	Leasehold Improvements	Office Equipment	Plant and Equipment	Motor Vehicles	Total
	\$	\$	\$	\$	\$
Balance at 1 July 2016	4,076	18,956	7,974	8,533	39,539
Additions	3,300	6,455	2,069	-	11,824
Depreciation expense	<u>(1,393)</u>	<u>(4,804)</u>	<u>(2,071)</u>	<u>(1,532)</u>	<u>(9,800)</u>
Balance at 30 June 2017	5,983	20,607	7,972	7,001	41,563
Additions	15,440	1,456	-	-	16,896
Depreciation expense	<u>(2,838)</u>	<u>(3,164)</u>	<u>(2,383)</u>	<u>(1,249)</u>	<u>(9,634)</u>
Carrying amount at 30 June 2018	<u>18,585</u>	<u>18,899</u>	<u>5,589</u>	<u>5,752</u>	<u>48,825</u>

**FERNLEA HOUSE INC.  
A.B.N. 73 846 428 558**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2018**

	<b>2018</b>	<b>2017</b>
	<b>\$</b>	<b>\$</b>
<b>8 Accounts Payable and Other Payables</b>		
<b>Current</b>		
Trade Creditors	6,395	22,299
Superannuation Payable	3,079	5,258
PAYG Withholding Payable	6,658	4,144
GST Payable	42,182	6,761
	<u>58,314</u>	<u>38,462</u>
<b>9 Provisions</b>		
Provision for Holiday Pay	34,322	26,691
Provision for Long Service Leave	5,727	13,476
Provision for Sick & Personal Leave	17,940	23,359
	<u>57,989</u>	<u>63,526</u>
Provision for Staffing Costs	-	49,000
<b>Total provisions</b>	<u>57,989</u>	<u>112,526</u>
<b>Analysis of Total Provisions</b>		
Current	<u>57,989</u>	<u>112,526</u>
	<u>57,989</u>	<u>112,526</u>
<b>Employee Provisions</b>		
<p>The current portion for this provision includes the total amount accrued for annual leave entitlements and the amounts accrued for long service leave entitlements that have vested due to employees having completed the required period of service. Based on past experience, association does not expect the full amount of annual leave or long service leave balances classified as current liabilities to be settled within the next 12 months. However these amounts must be classified as current liabilities since association does not have an unconditional right to defer the settlement of these amounts in the event employees wish to use their leave entitlement.</p>		
<b>10 Other Liabilities</b>		
<b>Current</b>		
Accrued Charges	4,727	25,653
Revenue in Advance	740	2,050
Income in Advance	333,991	48,841
	<u>339,458</u>	<u>76,544</u>
<b>11 Retained Earnings</b>		
Retained earnings at the beginning of the financial year	53,741	19,922
Net profit attributable to the association	81,906	33,819
Retained earnings at the end of the financial year	<u>135,647</u>	<u>53,741</u>

**FERNLEA HOUSE INC.**  
**A.B.N. 73 846 428 558**

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 30 JUNE 2018**

	2018	2017
	\$	\$
<b>12 Cash Flow Information</b>		
<b>Reconciliation of net income to net cash provided by operating activities:</b>		
Profit after income tax	81,906	33,819
Cash flows excluded from profit attributable to operating activities		
<b>Non-cash flows in profit</b>		
Depreciation	9,634	9,799
<b>Changes in assets and liabilities</b>		
(Increase) Decrease in trade and other receivables	(4,412)	(4,838)
(Increase) Decrease in prepayments	607	(1,357)
Increase (Decrease) in trade and other payables	303,172	31,275
Increase (Decrease) in current provisions	(54,537)	64,039
Increase (Decrease) in accrued charges	<u>(20,926)</u>	<u>2,574</u>
	<u>315,444</u>	<u>135,311</u>

**13 Committee Meetings and Attendance**

	<b>Committee Meetings</b>	
	<b>Number eligible to attend</b>	<b>Number attended</b>
Barry Thomson	9	7
Rob Wall	10	7
Roger Lord	10	10
Kellie Alford	10	10
Graeme Legge	6	5
Christine Weller	10	10
Bethany Newman	10	7
Catherine Maguire	9	7
Lara Bandarian	3	3

**14 Statutory Information**

**The registered office of the association is:**  
149 Emerald Monbulk Road  
Emerald Vic 3782

**FERNLEA HOUSE INC.  
A.B.N. 73 846 428 558**

**STATEMENT BY MEMBERS OF THE COMMITTEE**

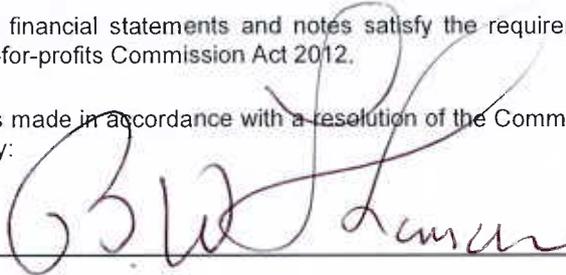
The committee has determined that the association is a reporting entity and that this general purpose financial statement should be prepared in accordance with the accounting policies outlined in Note 2 to the financial statements.

In the opinion of the committee the financial statements as set out on pages 1 to 14:

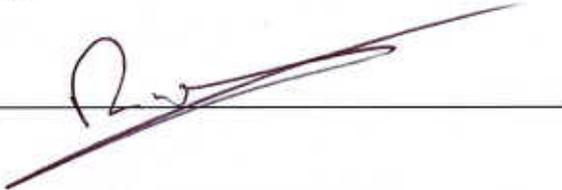
1. Present fairly the financial position of Fernlea House Inc. as at 30 June 2018 and its performance for the year ended on that date in accordance with Australian Accounting Standards (including Australian Accounting Interpretations) of the Australian Accounting Standards Board.
2. At the date of this statement, there are reasonable grounds to believe that Fernlea House Inc. will be able to pay its debts as and when they fall due.
3. The financial statements and notes satisfy the requirements of the Australian Charities and Not-for-profits Commission Act 2012.

This statement is made in accordance with a resolution of the Committee and is signed for and on behalf of the Committee by:

President: \_\_\_\_\_



Treasurer: \_\_\_\_\_



Dated this 26 day of October 2018

**INDEPENDENT AUDITOR'S REPORT  
TO THE MEMBERS OF FERNLEA HOUSE INC.  
A.B.N. 73 846 428 558**

**Report on the Audit of the Financial Report**

**Opinion**

We have audited the accompanying financial report of Fernlea House Inc. (the association) which comprises the statement of financial position as at 30 June 2018 and the statement of comprehensive income, statement of changes in equity and statement of cash flows for the year then ended, and notes to the financial statements including a summary of significant accounting policies and other explanatory information, and management's assertion statement.

In our opinion, the accompanying financial report of the association for the year ended 30 June 2018 is prepared, in all material respects, in accordance with the Associations Incorporation Reform Act 2012 and Division 60 of the Australian Charities and Not-for-profits Commission Regulation 2013.

**Basis for Opinion**

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the Auditors' Responsibilities for the Audit of the Financial Report section of our report. We are independent of the association in accordance with the auditor independence requirements of the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 Code of Ethics for Professional Accountants (the code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the code.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

**Responsibilities of the Committee**

The committee is responsible for the preparation and fair presentation of the financial report in accordance with the Associations Incorporation Reform Act 2012 and for such internal control as the committee determines is necessary to enable the preparation of the financial report is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the committee is responsible for assessing the association's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the committee either intends to liquidate the association or to cease operations, or has no realistic alternative but to do so.

**Auditor's Responsibility for the Audit of the Financial Report**

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

**INDEPENDENT AUDITOR'S REPORT  
TO THE MEMBERS OF FERNLEA HOUSE INC.  
A.B.N. 73 846 428 558**

As part of an audit in accordance with the Australian Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the company's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the director.
- Conclude on the appropriateness of the committee's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the association's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the association to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

We communicate with the committee regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

**Name of Firm:** MORTON WATSON & YOUNG AUDIT PTY LTD  
Chartered Accountants

**Name of Director:** \_\_\_\_\_  
Kerpal S Harnam - Registered Company Auditor

**Address:** 51 Robinson Street, Dandenong Vic 3175

**Dated this**            **day of**

**FERNLEA HOUSE INC.  
A.B.N. 73 846 428 558**

**INCOME AND EXPENDITURE STATEMENT  
FOR THE YEAR ENDED 30 JUNE 2018**

	<b>2018</b>	<b>2017</b>
	<b>\$</b>	<b>\$</b>
<b>REVENUE</b>		
Fundraising & Donations	20,546	27,428
Guests Fees	33,160	20,960
Fernlea Life Care Fees	108,037	97,875
Membership Fees	640	920
Op-Shop Income	130,726	99,985
	<b>293,109</b>	<b>247,168</b>
<b>OTHER REVENUE</b>		
Interest Received	4,018	2,524
Bus Hire Income	-	355
Government Subsidies	540,560	484,735
Rent Received	-	3,455
	<b>544,578</b>	<b>491,069</b>
	<b>837,687</b>	<b>738,237</b>
<b>EXPENDITURE</b>		
Advertising & Promotions	3,261	3,858
Auditor's Remuneration	3,850	5,201
Bad Debts Written Off	234	130
Bank Charges	182	234
Board Expenses	6,045	1,158
Cleaning	1,020	1,062
Computer Expenses	2,474	4,393
Depreciation	9,634	9,800
Doubtful Debts Provision	(900)	900
Electricity & Gas	6,210	3,521
Employee Benefits	1,828	1,780
Equipment	824	597
Fundraising & Donations	3,627	7,717
General Expenses	1,176	406
Guest Expenses	14,350	12,772
Holiday Pay Provision	7,631	9,114
Insurance	8,818	8,498
Legal Costs	1,775	2,630
Long Service Leave Provision	(7,749)	5,925
Motor Vehicle Expenses	11,905	12,310
Office Supplies	2,226	2,111
Op-Shop Expenses	37,099	44,900
Photocopier Expenses	4,659	1,970
Postage & Freight	385	548

The accompanying notes form part of these financial statements.

**FERNLEA HOUSE INC.**  
**A.B.N. 73 846 428 558**

**INCOME AND EXPENDITURE STATEMENT**  
**FOR THE YEAR ENDED 30 JUNE 2018**

	2018	2017
	\$	\$
Printing & Stationery	-	129
Prior Period Adjustments	-	(4,323)
Rates & Body Corporate Fees	4,773	1,460
Rent Paid	17,946	3,410
Repairs & Maintenance	7,203	10,540
Security Costs	1,107	235
Sick & Personal Leave Provision	(5,419)	-
Staff Recruitment	-	1,457
Staff Training	1,656	2,727
Staffing Costs Provision	20,710	52,309
Subscriptions & Registrations	3,187	3,244
Superannuation Contributions	51,508	40,272
Telephone & Internet	6,410	4,621
Volunteer Expenses	5,348	3,377
Wages & Salaries	531,039	431,115
Wages Provision	(20,653)	2,324
Workcover	10,402	9,986
	<u>755,781</u>	<u>704,418</u>
<b>PROFIT (LOSS) FOR THE YEAR</b>	<u>81,906</u>	<u>33,819</u>

The accompanying notes form part of these financial statements.

**FERNLEA HOUSE INC.  
A.B.N. 73 846 428 558**

**CERTIFICATE BY MEMBERS OF THE COMMITTEE**

I, \_\_\_\_\_  
of \_\_\_\_\_

certify that:

- (a) I attended the annual general meeting of the association held on .
- (b) The financial statements for the year ended 30 June 2018 were submitted to the members of the association at its annual general meeting.

**Annual Statements Give True and Fair View of Financial Position of Incorporated Association**

We, being members of the Committee of the Fernlea House Inc. certify that:

The statements attached to this certificate give a true and fair view of the financial position of the Fernlea House Inc. during and at the end of the financial year of the association ending on 30 June 2018.

Dated this            day of

Committee Member: \_\_\_\_\_



FERNLEE  
149  
Emerald-  
Monbulk road

# Our Supporters

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Fernlea receives a range of support throughout the year from the community, local businesses and councils. This support comes in many forms, from donated goods and services, discounted services and grants.

We are pleased to recognise and dedicate a page to our supporters on our website and in this report, and look forward to their continued support in 2018-19.

## Grants

In addition to our government funding, we were fortunate to receive a number of grants that directly support our volunteers and community work. A special thank you also goes to our fundraising team - Jan Lancaster, Nicole Riley and, Lynne Trensky - for researching, writing and applying for grants on our behalf.

### Casey Council

\$1000 to purchase activity and craft items for respite guests at Berwick.

### Stockland Corporation

\$1000 to build the foundations of our community garden at the shop.

### Emerald & District Rotary Club

\$1000 to purchase a water tank and pump for our community garden.

### Yarra Ranges Council

\$1000 to purchase volunteers aprons, gloves and Christmas gifts.

## Probono Support

The following people and businesses generously provided free goods and services during the year.

### A Break In The Clouds

Website update services.

### Basin Community House

Mother's and Father's Day gift packs for guests.

### Brynn Cann Gardens

Garden maintenance services at the house.

### Bunnings

Laid a new brick path around the shop.

### Emerald Men's Shed

Created craft and game activities for our guests.

### Emerald Primary School

Students knitted throw rugs for our day respite guests.

### Key Permaculture

Provided cement slab and installed the shop water tank.

### Southern Cross Rubbish Removal

Provided & transported salvaged items to sell in the shop.

## Discounts

We value our long-term relationships with local businesses. The following businesses provided discounted services during the year.

**AAH Clean, Autotech Test & Tag, Dandenong Ranges Mobile Computer Service, JL Automatic Transmissions, Monbulk CFA Fire Services, Pro Wire Electrics, Security Response Services, Total Floor Cleaning Solutions.**



**Fernlea**  
Caring Flexible Respite