In the End

A practical guide to dying

# Organising your paperwork checklist

Use this checklist as a starting point to organise your paperwork
(Refer to page 93 of *In the end: a practical guide to dying*)

| To do | Done | Notes |
|---|---|---|
| Complete a financial checklist | | |
| Organise your filing system | | |
| Find your important papers and keep them together | | |
| Make or update your will and let your executor know where it is kept | | |
| Talk to the people you would like to nominate to be your executor, power of attorney and medical treatment decision-maker and make sure they understand their role | | |
| Prepare an end-of-life plan, including advance care plan and digital estate plan | | |
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